

## Instructions for viewing and changing pivot tables

Go To [www.ncis.org.au](http://www.ncis.org.au)

On the left hand side choose the 'Statistics' button

Choose the link 'Documents Attached and Case Status Statistics'

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NCIS Statistics

This page contains summary and detailed information on de-identified NCIS Statistics

The diagram below shows a summary by jurisdiction of the documents currently available on the NCIS.

	Police	Autopsy	Toxicology	Finding
VIC	√	√	√	√
NSW	√	√	√	√
QLD	√			
SA	√	*	*	√
WA	√		√	√
TAS	√	√	√	√
NT	√	√	√	√
ACT	√	√	√	√

√ - Documents currently available  
\* - Documents will be available shortly  
Blank - NCIS are working on obtaining documents

- [Documents Attached and Case Status \(Open & Closed\) Statistics](#)  
This document is a MS Excel Spreadsheet that contains pivot tables
- For further instructions on how to use the pivot tables, please download the instructions [here](#)
- [Trend Analysis for Closed Cases](#)

A dialog box will appear asking if you would like to Open or Save the file.

If you just want to view the file, simply click on open. A copy of the file will then open.

To save a copy to your PC, Click Save and then choose a location on your PC to save it to.

The file will open on the **Open and Closed stats page**. This page shows data about the number of open and closed cases by jurisdiction and case year.

To further analyse a state, click on the drop down arrow in the shaded area. See *below*.

	A	B	C	D	E
1					
2	<b>NCIS Open and Closed Cases By Year</b>				
3					
4	state	(All)			
5					
7	case year	<b>Closed Cases</b>	<b>Open Cases</b>	<b>Total Cases</b>	<b>% Cases Closed</b>
8	2000	7915	464	8379	94%
9	2001	17147	3570	20717	83%
10	2002	16832	1849	18681	90%
11	2003	15641	3225	18866	83%
12	2004	11232	8001	19233	58%
13	2005	1118	4151	5269	21%
14	<b>Grand Total</b>	<b>69885</b>	<b>21260</b>	<b>91145</b>	

To further analyse a year, click on the drop down arrow in the shaded area. See below

Open and Closed Cases by State

Case Year (All) To look at data for a specific state choose an option from

state	Closed Cases	Open Cases	Total Cases	% Cases Closed
ACT	1225	320	1545	79%
NSW	20327	8109	28434	71%
NT	1313	208	1521	86%
QLD	7308	5226	12534	58%
SA	16752	1356	18108	93%
TAS	2685	273	2958	91%
VIC	16744	3795	20538	82%
WA	4528	2525	7053	64%
<b>Grand Total</b>	<b>70882</b>	<b>21812</b>	<b>92691</b>	

Depending on which pivot you choose to look at, a list of states or years will appear. Choose the one you wish to look at further. *Note: only one option from the drop down box may be chosen.*

NCIS Open and Closed Cases By Year

state (All)

case\_year

2000
2001
2002
2003
2004
2005
<b>Grand Total</b>

SA

OK Cancel

The Pivot table and related chart (if appropriate) will then update to show just the information for your selected state or year.

NCIS Open and Closed Cases By Year

state SA

case_year	Closed Cases	Open Cases	Total Cases	% Cases Closed
2000	1697	42	1739	98%
2001	3412	39	3451	99%
2002	3544	80	3624	98%
2003	3607	130	3737	97%
2004	3509	414	3923	89%
2005	786	613	1399	56%
<b>Grand Total</b>	<b>16555</b>	<b>1318</b>	<b>17873</b>	

To view data on the number of documents attached to the NCIS, click on the tab at the bottom of the worksheet titled 'Documents Attached' or use the Hyperlink at the top of the page.

The Documents Attached page allows to you to view the percentage of documents attached state by state. If you want to view data for a particular year click on the drop down arrow at the top of the page and choose the appropriate year. Note that the data in the tables and the charts will change according to the year you have chosen.

